

## PROTOCOL 2

**Title:** Implementing Monitoring for Influenza-like Symptoms in Residents and Staff at Wards.

**Purpose:** At Alert ORANGE, staff and residents will be monitored for influenza-like illness (or in line with latest advisory)

There should be a structured monitoring and checking system for residents and staff at wards in place.

### 1. Monitoring Chart

- a. Ward staff (e.g nursing aide) to carry out daily checks on residents for influenza-like illness (fever, cough, running nose, etc), or as indicated in latest advisory, in their respective ward.
- b. Each resident with influenza-like symptoms is given one 'red dot' in the monitoring chart which can include the ward(s) in each level. Please refer to **Appendix 1** for sample of monitoring chart by level.
- c. Staff at the ward should also be similarly monitored for influenza-like illness.
- d. Any cluster of influenza-like illness (as indicated in latest advisory) of residents/ staff within the same ward or level should be reported to staff in-charge of ward (e.g staff nurse) who may counter-check the report and staff in overall charge at the institution.
- e. The institution may need to report the cluster to MOH. Please refer to latest advisory.
- f. A staff should be designated with the responsibility to monitor that the daily checks are carried out.
- g. Those with influenza-like symptoms should put on a surgical mask.

**SAMPLE FLOOR CHART TO MONITOR RESIDENTS WITH INFLUENZA-LIKE ILLNESS**

**Date:**

**Time:**

**LEVEL 1**

<b>Level 1</b>	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="border: 1px solid black; padding: 5px; margin: 10px;"> <p><b>3A</b></p> <table style="width: 100%; text-align: center;"> <tr><td>○</td><td>○</td><td>○</td><td>○</td></tr> <tr><td>○</td><td>○</td><td>○</td><td>○</td></tr> </table> </div> <div style="border: 1px solid black; padding: 5px; margin: 10px;"> <p><b>2A</b></p> <table style="width: 100%; text-align: center;"> <tr><td>○</td><td></td><td>○</td></tr> <tr><td>○</td><td>○</td><td>○</td></tr> </table> </div> <div style="border: 1px solid black; padding: 5px; margin: 10px;"> <p><b>1A</b></p> <table style="width: 100%; text-align: center;"> <tr><td>○</td><td>○</td></tr> <tr><td>○</td><td>○</td></tr> <tr><td>○</td><td>○</td></tr> <tr><td>○</td><td>○</td></tr> </table> </div> <div style="border: 1px solid black; padding: 5px; margin: 10px;"> <p><b>1B</b></p> <table style="width: 100%; text-align: center;"> <tr><td>○</td><td>○</td></tr> <tr><td>○</td><td>○</td></tr> <tr><td>○</td><td>○</td></tr> <tr><td>○</td><td>○</td></tr> </table> </div> <div style="border: 1px solid black; padding: 5px; margin: 10px;"> <p><b>2B</b></p> <table style="width: 100%; text-align: center;"> <tr><td>○</td><td></td><td>○</td></tr> <tr><td>○</td><td>○</td><td>○</td></tr> </table> </div> <div style="border: 1px solid black; padding: 5px; margin: 10px;"> <p><b>3B</b></p> <table style="width: 100%; text-align: center;"> <tr><td>○</td><td>○</td><td>○</td><td>○</td></tr> <tr><td>○</td><td>○</td><td>○</td><td>○</td></tr> </table> </div> </div>	○	○	○	○	○	○	○	○	○		○	○	○	○	○	○	○	○	○	○	○	○	○	○	○	○	○	○	○	○	○		○	○	○	○	○	○	○	○	○	○	○	○	
○	○	○	○																																											
○	○	○	○																																											
○		○																																												
○	○	○																																												
○	○																																													
○	○																																													
○	○																																													
○	○																																													
○	○																																													
○	○																																													
○	○																																													
○	○																																													
○		○																																												
○	○	○																																												
○	○	○	○																																											
○	○	○	○																																											
<p><b>LEGEND</b>          RED DOT: Resident who has influenza-like illness (fever, cough, running nose, etc)</p>																																														