



MINISTRY OF HEALTH
SINGAPORE

Transitioning from PHMCA to HCSA

Presented by the Health Regulation Group (HRG)
Ministry of Health
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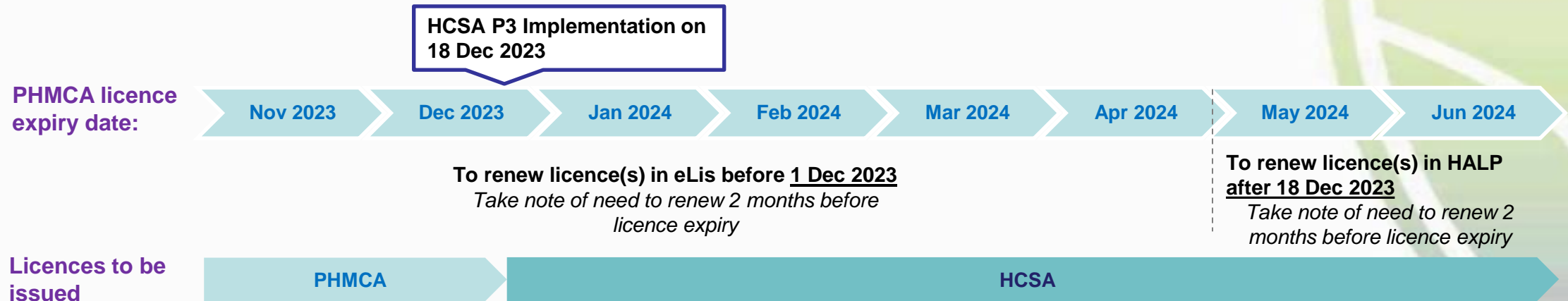
Introduction

- HCSA Phase 3 will be implemented on 18 Dec 2023 and will involve PHMCA licensees currently holding Nursing Home licences.
- At HCSA Phase 3 implementation on 18 Dec 2023, PHMCA Nursing Home licences will be mapped to HCSA Nursing Home Service Licences
- The next few slides will explain how we will be mapping your current PHMCA licences to HCSA licences and what action would be required from existing PHMCA licensees.

Transition Plan for Licensees from PHMCA to HCSA

2A) Renewal of Licences

- The HCSA Nursing Home Service Licence issued will have the same licence expiry date as your PHMCA Licence.
- If your **current PHMCA licence is expiring before 1 May 2024**, please **submit your renewal applications in eLIS before 1 Dec 2023**.
- If your current PHMCA licence is **expiring on or after 1 May 2024**, please **submit your renewal application only after 18 Dec 2023** and in **HALP**, the new e-licensing portal for HCSA licences.



Transition Plan for Licensees from PHMCA to HCSA

2B) Specified Services (SSES)

- There are three specified services available to Nursing Home licences
 - **[NEW]** Collaborative Prescribing
 - **[NEW]** Hospice Care
 - **[NEW]** Blood Transfusion Service
- If your nursing home offer these Specified Services in your licensed premises today, or if you intend to offer them in your nursing home from 18 December 2023, you are required to notify MOH at the link below.
- MOH will then contact you to follow up if necessary. Upon verification of the information provided, MOH will then automatically map these services to your HCSA licences come 18 December 2023.

Action required from Nursing Home licensees:

Please submit the FormSG form to MOH on the request for additional information at <https://go.gov.sg/nh-info-collect> by 17 Nov 2023



Transition Plan for Licensees from PHMCA to HCSA

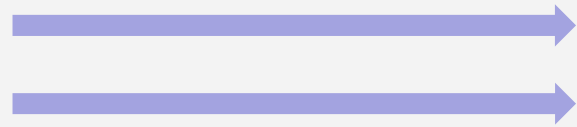
2C) Mapping of Key Personnel

MOH will be mapping the following key office holders from existing individuals indicated in eLis.

PHMCA

Licensee

CEO



HCSA

Licensee

Principal Officer (PO)

Important Note:

- MOH-approved CGO-designates submitted via FormSG will be mapped to the CGO in HALP.
- All other licensing information (e.g. personnel information) will be migrated from eLis to HALP

Action required from Nursing Home licensees:

Please submit the FormSG form to MOH on the request for additional information at <https://go.gov.sg/nh-info-collect> by 17 Nov 2023



Transition Plan for Licensees from PHMCA to HCSA

2D) Case Scenarios

Type of PHMCA home

What MOH will do for you

What you should follow-up on

1

I am an existing NH licensed under PHMCA

Your licence will be automatically migrated over to the NH service licence with approval for permanent premises MOSD

To facilitate the seamless transition, **please complete the FormSG mapping exercise by 17 Nov 2023.**

2

I am an existing Hospice licensed under PHMCA

Your licence will be automatically migrated over to the NH service licence with approval for permanent premises MOSD,

Your licence will come with approval for inpatient hospice care specified service

Should your Hospice have approval for blood transfusion or collaborative prescribing under PHMCA, these will be mapped over to their corresponding specified services under your HCSA NH service licence.



You may access HALP, the new e-portal for licensing transactions under HCSA, to check your HCSA e-licences from 18 Dec 2023.

Transition Plan for Licensees from PHMCA to HCSA

2D) Case Scenarios

3

Type of PHMCA home

I am an existing NH licensee under PHMCA and I **intend** to offer Hospice Care at the specialist inpatient palliative care level

4

I am an existing NH licensee **who provides other services which are now licensable under HCSA** (e.g. OMS, ODS, MTS)

What MOH will do for you

Your licence will be automatically migrated over to the NH service licence with approval for permanent premises MOSD

What you should follow-up on

Kindly inform MOH of your intention via the FormSG form. MOH will assess your application and engage your home accordingly.

You should apply for the other relevant HCSA licences in HALP if you have yet to do so (indicating the LHS, MOSD and applicable SSES if any) **or ensure that the services are procured from providers who have already taken on the relevant HCSA licenses***.

To facilitate the seamless transition, **please complete the FormSG mapping exercise by 17 Nov 2023.**



You may access HALP, the new e-portal for licensing transactions under HCSA, to check your HCSA e-licences from 18 Dec 2023.

*You may check with the service provider on their HCSA license status or visit the "HealthHub Directory" to check if the individual or the organisation is a licensed provider.

Transition Plan for Licensees from PHMCA to HCSA

The transition plan is detailed below. Please take note of the actions required

Prior to implementation of Phase 3



Renewal of Existing PHMCA Licences by 5 Dec 2023

- MOH will be engaging Phase 3 licensees with PHMCA licences expiring before 1 May 2024 to submit renewal in eLIS
- Only PHMCA licences with valid licence tenure will be transitioned to HCSA



Licensing Matters for transition to HCSA

- Beyond submitting their renewal applications early, do submit your responses to our data collection form if you have not done so at <https://go.gov.sg/n-h-info-collect>



Early Dec 2023 (5 – 18 December) Blackout Period

- An administrative blackout period in the licensing systems, eLis, will be from 5 – 18 Dec.
- During this period, licensees will not be able to log in to eLis.
- This blackout period is to facilitate the data migration of existing information from eLis into HALP

After implementation



18 Dec 2023 Implementation of HCSA Phase 3

- Once HCSA Phase 3 is implemented, Licensees can logon to the new system, Healthcare Applications and Licensing Portal (HALP), to view and manage their HCSA licence(s)



Assistance from MOH

- Please reach out to HALP_helpdesk@moh.gov.sg or call us at 6789796 (Mon-Friday, 8am to 8pm, excluding Public Holidays) for technical-related queries.



Mid Jan 2024 Training sessions

- MOH will also be engaging the licensees to sign up for training sessions to help licensees familiarise themselves with the HALP system

Licensing Fees under HCSA (1/3)

Licence Fees for Nursing Home Service

- Through process reviews and streamlining, MOH is able to retain or reduce the HCSA licensing fees for most existing PHMCA licensees
- The licence fees for Nursing Home Service is \$1100, the same cost as a Nursing Home licence under PHMCA.
- **However, some licensees will see a fee increase due to the provision of:**
 - **Specified services** that are newly regulated under HCSA (*e.g. hospice care*)
 - These services have **additional regulatory standards**, hence MOH needs to ensure licensees' compliance to these standards

Licensing Fees under HCSA (2/3)

Licence Fees for Nursing Home Service

- Some Nursing Homes may also hold other licences under HCSA such as the Outpatient Medical Service, Outpatient Dental Service and Medical Transport Service licences.
- The licence fees for applying for these additional licences are shown in the table below:

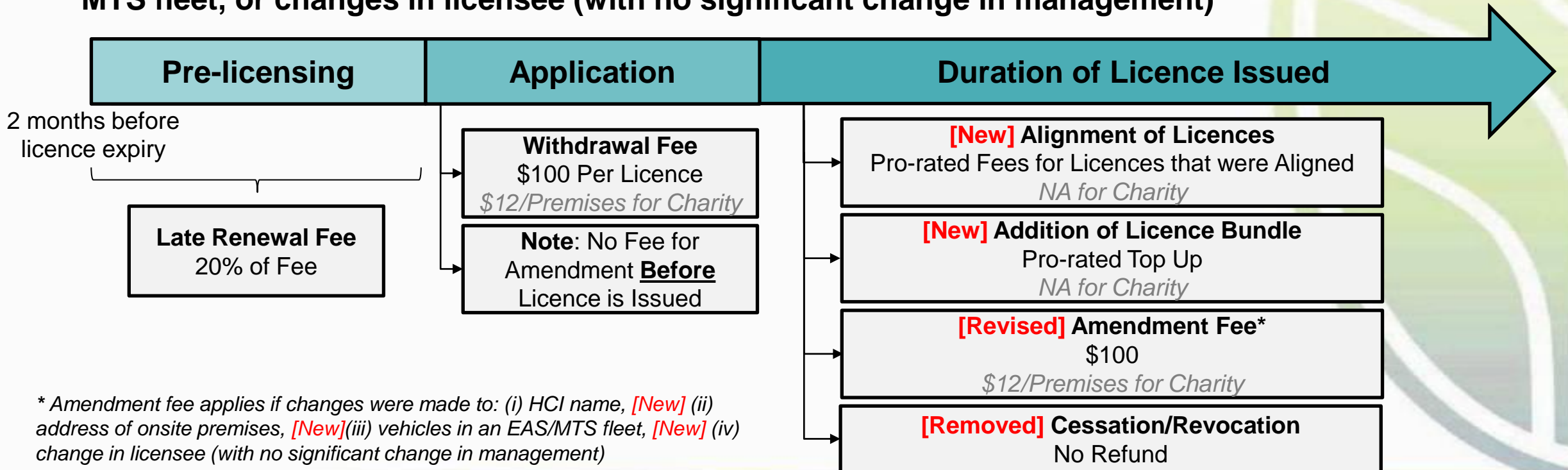
Licence	Fee
Outpatient Medical Service	• \$360
Outpatient Dental Service	• \$360
Medical Transport Service	• \$900 (for more than 10 vehicles) • \$800 (for 10 or fewer vehicles)

Licensing Fees under HCSA (3/3)

Administrative Fees under HCSA remains largely similar

Admin fees under HCSA remain largely similar, **except**:

- **No refund will be made for revocation or cessation, once the licence has been issued.**
- **Fees may be pro-rated**, if the licensee has chosen to **align the licence tenures** within the same premises or add on new LHSes, SSeS and MOSDs to form a licence bundle.
- **\$100 amendment fee for changes to the address of permanent premises, changes to vehicles in an MTS fleet, or changes in licensee (with no significant change in management)**



Key Takeaways

- Please submit the FormSG by 17 Nov 2023. <https://go.gov.sg/nh-info-collect>
- There will be an administrative blackout period of eLis from 5 to 18 Dec 2023 (~ 2 weeks) prior to implementation of HCSA Phase 3. This is to facilitate the data migration of existing information from eLis into HALP
- MOH will be providing the following assistance on using HALP:
 - **Training** [mid Jan 2024 after HCSA P3 implementation]
 - This will help licensees (and users) familiarise themselves with the new licensing application system (HALP)
 - Training sessions will be provided in early Jan 2024 for NH licensees to sign up
 - **FAQs, E-guides and instructional videos**
 - FAQs, E-guides and instructional videos have been uploaded on the website as self-help tools for licensees
 - **Helpdesk Support**
 - Helpdesk will be available to the licensees during the transition
 - Helpdesk can be contacted via phone @ 67689796 from Monday to Friday 8am to 8pm, excluding weekends and Public Holidays or email @halp_helpdesk@moh.gov.sg
 - For any other enquiries, licensees can approach MOH at HCSA_Enquiries@moh.gov.sg
- **Once HCSA Phase 3 is implemented on 18 Dec 2023**, licensees can view and manage their HCSA licences in HALP

Stay connected with us

MOH will provide more information along the way



Visit
moh.gov.sg/HCSA
for more information



Write to us at
HCSA_Enquiries@moh.gov.sg

The End

Thank you



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